

Application for Work at The Spring House Commons

Please print and fill out all sections

Applicant Information

Applicant Name _____

Home Phone _____

Other _____ Email Address _____

Current Address:

Number and street _____

City _____ State & Zip _____

How were you referred to Company?: _____

Employment Positions

Position(s) applying for:

Café Waitress/Waiter Chef Kitchen Help House Keeping
 Bait Shop Office

Are you applying for:

* Temporary work – such as summer or holiday work? Y or N

* Regular part-time work? Y or N

* Regular full-time work? Y or N

What days and hours are you available for work? _____

If applying for temporary work, when will you be available?

If hired, on what date can you start working? ____ / ____ / ____

Can you work on the weekends? Y or N

Can you work evenings? Y or N

Are you available to work overtime? Y or N

Salary desired: \$ _____

Personal Information:

Have you ever applied to / worked for Company before? Y or N

If yes, please explain (include date): _____

Do you have any friends, relatives, or acquaintances working for Company? Y or N

If yes, state name & relationship: _____

If hired, would you have transportation to/from work? Y or N

Are you over the age of 18? Y or N

(If under 18, please provide age and date of birth) Age _____ DOB: _____

(If under 18, can you provide working papers?.) Yes No

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? Y or N

If hired, are you willing to submit to and pass a controlled substance test? Y or N

Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation? Y or N

If no, describe the functions that cannot be performed:

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Y or N

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case:

(Note: Applicant will be denied employment according to the ABC Law)

Education, Training and Experience

High School:

School name: _____ School address: _____

School city, state, zip: _____

Number of years completed: _____ Did you graduate? Y or N

Degree / diploma earned: _____

College / University:

School name: _____ School address: _____

School city, state, zip: _____

Number of years completed: _____ Did you graduate? Y or N

Degree / diploma earned: _____

Vocational School:

Name: _____

Address: _____

City, state, zip: _____

Number of years completed: _____

Did you graduate? Y or N

Degree / diploma? : _____

Please provide your last three work experiences.

Previous Work Experience:

Company: _____

Address: _____

City, State, Zip: _____

Salary: _____

Position Held: _____

Duties Included: _____

Age while working here: _____

Company: _____

Address: _____

City, State, Zip: _____

Salary: _____

Position Held: _____

Duties Included: _____

Age while working here: _____

Company: _____

Address: _____

City, State, Zip: _____

Salary: _____

Position Held: _____

Duties Included: _____

Age while working here: _____

Is there anything else we should know about you that we may have not asked?:

Why would you like to work for this company?

